Prop Assistant, Emphasis in Carpentry

Syracuse Stage, the professional theatre in residence at Syracuse University, is accepting applications for a Prop Assistant/ Carpenter for the 2020-2021 season.

Syracuse Stage is committed to anti-racism, equity, diversity, and inclusion in all areas of our work, on and offstage, and is an Equal Opportunity Employer. Candidates who share these values and have demonstrable experience advocating for anti-racism, equity, diversity and inclusion are strongly encouraged to apply.

Summary:
Prop Assistant/Carpenter reports to the Prop Supervisor as part of a four-person staff, working to support both the Syracuse Stage and Syracuse University Department of Drama production seasons. The position is ideal for those with an interest in both management and artisan carpentry work, as tasks will vary between the two areas. The department plans and executes prop builds, project manages small groups of people, and creates/maintains show paperwork. Tasks may include, but are not limited to, creating/reading construction drafting, reading/interpreting/building from designer drawings, shopping, prop crafts, furniture carpentry and repair, carving, and metal working.

Position Dates and Salary:
Position is full-time, seasonal, non-exempt (eligible for overtime), with a guarantee of 40 hours/wk and a benefit package. Starts at $13/hour. Employment dates are approximately July 2020 through June 2021. Potential for recurring employment in subsequent seasons. Some overtime will be required.

Physical Demands & Working Conditions:
Work is generally performed during working day hours. May require occasional evening or weekend work. Routine physical exertion including working at heights, lifting 50 pounds, execution of tasks using small and large motor skills, and repetitive movements of hands and arms for long periods of time. The use of safety equipment and/or specific precautions is required, under supervision and with instruction, including adherence to COVID-19 protocols.

Ideal Candidate Attributes:
Organization, flexibility, a positive attitude and verbal/written communication skills are necessary for working alongside both professionals and students. Highly motivated, detail-oriented candidates with knowledge of prop management and construction will be strong applicants. Strong consideration given to quick learners with related skills and experience, with a preference for candidates with direct theatre experience.

To Apply:
Please send cover letter, resume, work sample images or web portfolio link, and contact information for references to hr@syracusestage.org. Alternatively, please email HR for an application. Priority consideration given to early applicants. Position open until filled.