



Position Title: Cutter/Draper
Department: Production Department, Costume Shop
Reports To: Costume Shop Manager
Job Type: Full-time, Seasonal, Non-Exempt (eligible for overtime)
Salary/Wage: \$680-\$720 per week, depending on experience
Benefits eligible: Yes
Targeted Start Date: August 12, 2024

Syracuse Stage is committed to anti-racism, equity, diversity, and inclusion in all areas of our work, on and offstage, and is an Equal Opportunity Employer. Syracuse Stage acknowledges with respect, the Onondaga Nation, firekeepers of the Haudenosaunee, the Indigenous people on whose ancestral lands Stage now stands. Learn more at www.onondaganation.org.

Candidates from underrepresented groups and those who share these values and have demonstrable experience advocating for anti-racism, equity, diversity, and inclusion are strongly encouraged to apply.

General Job Description:

Responsible for patterning and cutting assigned costumes to be built by the costume shop for Syracuse Stage and Syracuse University Drama Department Productions.

The description of the position in this document is representative and not exhaustive. Regular collaboration between shops in the production department and the wider organization is expected. Duties and responsibilities may shift with organizational needs.

Specific Responsibilities:

1. Supervise Stitchers during the construction of assigned costumes, including fabric preparation.
2. Assign or supervise fittings of assigned costumes.
3. Oversee the quality of work done by staff on assigned costumes.
4. Assist in the scheduling of workweek.
5. Assist Designers in estimating fabric and notions necessary to build costumes assigned.
6. Keep track of supplies used in construction of costumes.
7. Supervise student cutters when necessary.
8. Assist in costume shop maintenance as needed.
9. Assist Costumer and Assistant Costumer as necessary.
10. Noting and advising wardrobe maintenance staff of any special care instructions for finished garments and any information regarding fabric treatment during the construction of the garment.

To Apply: [Click Here](#) or scan the QR code to the right:

(URL: https://syracuseuniversity.qualtrics.com/jfe/form/SV_0MWNYWJIDV9tZ2K)



Please Include: Resume
 Cover Letter
 Three (3) professional references
 Portfolio work for Production Dept. positions is encouraged

If you have difficulty submitting your application, please email HR@syracusestage.org or call (315) 443-9842. We ask for materials in a written form, but we invite applicants to share their application using whatever format(s) best support their ability and skillset.

About Syracuse Stage:

Founded in 1974, Syracuse Stage is the non-profit, professional theatre company in residence at Syracuse University. It is nationally recognized for creating stimulating theatrical work that engages Central New York and significantly contributes to the artistic life of Syracuse University, where it is a vital partner in achieving the educational mission of the University's Department of Drama. Syracuse Stage's mission is to tell stories that engage, entertain, and inspire people to see life beyond their own experience. Each season 70,000 patrons enjoy an adventurous mix of new plays, and bold interpretations of classics and musicals, featuring the finest theatre artists. In addition, Stage maintains a vital educational outreach program that annually serves more than 15,000 students from 14 counties. Syracuse Stage is a constituent of the Theatre Communications Group (TCG), the national organization for the American theatre, and a member of the Arts and Cultural Leadership Alliance (ACLA), the University Hill Corporation and the East Genesee Regent Association. Syracuse Stage is a member of The League of Resident Theatres (LORT), the largest professional theatre association in the country.